# Purchasing



# Take control with automated procure-to-pay processes

Use Intacct Purchasing to create structured, predefined transaction and approval workflows that **increase purchasing speed, accuracy, and efficiency**. At the same time, the solution's comprehensive suite of dashboards and reporting tools enables you to monitor budget vs. actuals, analyze costs, and **gain visibility into your entire procure-to-pay cycle**. That's purchasing, perfected.

### **Key benefits**

#### Streamline procurements and payments

Intacct Purchasing automates your organization's unique workflows to streamline purchase requisitions, purchase orders, and approvals. It connects with Intacct Accounts Payable, Cash Management, and Inventory Management—so you enter data only once—and enables you to attach files with dragand-drop simplicity for easier recordkeeping and instant access to supporting documents.

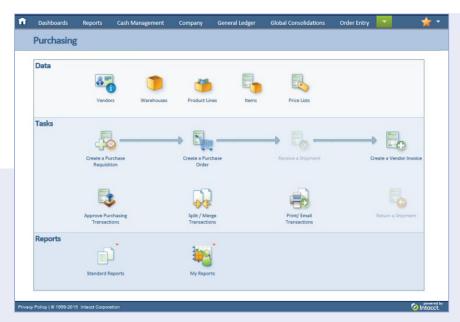
#### **Improve visibility**

Give your purchasing team at-a-glance access to critical, real-time information, so staff can focus on

making the right decisions. Use customizable, rolebased dashboards—which appear as soon as you open the application—to quickly check on budget to actuals, competitive quotes, price breaks, and more.

#### Strengthen purchasing controls

Take control of your entire procure-to-pay process. Intacct Purchasing provides best-practices templates to help ensure everyone complies with your purchasing requirements. Use these templates to create standard workflows and approvals for requisitions, quotes, returns, and more. Better still, you can customize them to suit your organization's unique needs.



Quickly access specific purchasing tasks or data using visual navigation.

# Key features

### **Automation and efficiency**

**Online access to all relevant information:** Get the right information, right away.

**Integration with other Intacct modules:** Eliminate data reentry and accelerate processes.

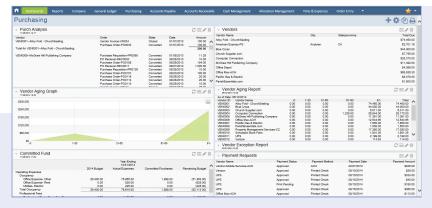
**Drag-and-drop document attachment:** Cut down on paper to boost productivity.

Automated processes and structured workflow: Ensure accuracy and streamline operations.

### Visibility and reporting

Real-time access to orders, delivery, pricing, and vendor performance: Enhance decision making.

**Customizable, role-based dashboards:** Gain instant insight into your purchasing performance.



**Drill-down reports:** Get deeper visibility into source documents.

Flexible slice-and-dice reporting: Proactively analyze data from any perspective.

### **Control and flexibility**

**Easy, flexible workflow configuration:** Adapt workflows to fit your organization's unique needs.

**Best-practices templates:** Adopt or create standardized processes for requisitions, quotes, receivers, returns, and adjustments.

**Predefined approval cycles with automated alerts and emails:** Strengthen internal controls.

Automatic quantity price breaks and economic order quantities: Lower purchasing costs.

Dashboards give you instant insights into purchasing.

# Take the next step

Find out how Intacct best-in-class cloud financials streamline operations and provide real-time insights, boosting productivity and growth.



